**Draft minutes of the Full Parish Council Meeting held on Tuesday 6th January at 7pm at Hale Village Hall.**

**Present:** Cllrs Gemmell, Harrison, Hartas (Chair), Lavis and Mangan

**In attendance**: Mrs Amanda Johnson (Parish Clerk), and 13 members of the public.

Notifications had been received that the meeting was being video and audio recorded by a member of the public and audio recorded by a Parish Councillor.

**1. To receive any apologies for absence**: Apologies received from Cllr Delves – Family reasons.

**2. Declarations of interest and dispensations. To receive any Declarations of Interest from councillors in items on the agenda; to receive any written requests for dispensations for disclosable pecuniary interests/other interest; to grant any requests for dispensation as appropriate.** None received.

**3. To consider and approve the Minutes of the Hale Parish Council meeting held on 1st December and matters arising from the minutes not elsewhere on the agenda.**

It was proposed by Cllr Hartas, seconded by Cllr Mangan and RESOLVED that the minutes be approved and signed. It was noted that the minutes did not include that it was resolved to contact the CLT clarifying the level of support offered by HPC.

**Matters arising:**

* Benches – planned to be installed on 24th Jan by the Lengthsman and volunteers. Weather dependent.
* Trees - An application has been submitted for the remedial work on trees near the Village Hall. Will then seek quotes for both this work and the removal of the nearby ashes suffering from dieback.
* APA – this will be held on April 21st. Cllr Gemmell to contact proposed speaker.
* Footpaths – Cllr Gemmell inspected all the paths in the Parish and found we do not need to apply for vegetation cutting for 2020.
* Broken stile – ongoing.
* Broken gate at cattle grid – Requires attention, Cllr Mangan will report to HCC.
* Website – A Parishioner has offered to help facilitate a new website which will be more flexible than the current one and include Councillor email addresses. Running costs will be approx. £15 per month. **Cllr Hartas proposed, Cllr Lavis seconded and it was RESOLVED to work towards a new website**.

4. **Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.**

**Cllr Hartas opened the meeting to members of the public.**

A Parishioner spoke in relation to the affordable housing issue, expressing a belief that this has resulted in considerable strain on the village and requesting that the HPC take it on board to deal with the issue and try to heal the divisions.

A Parishioner reported that an 81 signatory letter had been delivered to the Chair of HPC and also Cllr Heron. He addressed the Chair and stated that her personal election material promised a fair, well-considered balanced view and asked that she listen and not purely advance motions tabled.

*Cllr Hartas responded in stating that she has been fair and balanced throughout the whole affordable housing issue and will continue to do so.*

**Cllr Hartas closed the meeting to members of the public.**

**5. To receive the Tree Wardens report .**

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| --- | --- |
| **Case Ref:** | CONS/19/0801 |
| **Proposed Works:** | Prune 1 x Pine tree |
| **Site Address:** | Doves Ground, Hatchet Green, Hale, Fordingbridge, SP6 2ND |

The Tree Warden inspected, the tree requires pruning to improve its health, he advised accepting the decision of NFNPA.

**6. To receive an update on the progress of the Parish plan and agree any additions needed.**

Councillorsagreed to bring the Parish Plan in-house for final amendments, a date for which will be organised. The Plan can then return to the PP Group for formatting and design. HPC thanked the Parish Plan group for all their considerable work.

**7. To consider the NFDC Corporate Plan and decide on a response.**

It was agreed that a formal response from HPC was not required; Cllrs may wish to respond on an individual basis.

**8. To consider and determine next steps in relation to affordable housing including. 8.1 Update on the proposed public meeting.** All households in the parish have received a leaflet which is also on the website and “Nextdoor”. The agenda was finalised and will be emailed to all speakers with final details. The Clerk and Councillors will record the salient points of the meeting. Cllrs Gemmell and Lavis to facilitate microphonesfor the audience. **8.2 To receive a report from a Director of HVCLT.** HVCLT has applied for a grant to cover the costs of a full planning application and are awaiting a response**. 8.3 To approve a Parish Council statement on affordable housing.**

**Cllr Hartas proposed to adopt the following as HPC’s statement on affordable housing:** *The current and previous Councils agreed in meetings in August 2018 and July 2019 that there is a need for an additional small number of houses available at social rents in the Parish.*

*Hale Parish Council has offered conditional support in November 2019, by majority vote, for Hale Village Community Land Trust in their application for a grant from New Forest District Council.*

*Hale Parish Council will consider any planning application as and when presented on its merits and the support given for its funding request does not confer support for the planning application.*

*Hale Parish Council appreciates that there are a variety of views on the subject of affordable housing and suitable sites and is keeping an open mind and listening to views of Parishioners****.***

**Cllr Mangan Proposed, Cllr Gemmell seconded and it was RESOLVED to adopt the above statement.**

**9. To finalise and agree the Parish Council budget and precept request for 2020/21.**

The 3rd draft of the budget was discussed and the precept agreed at £13790.00 for 20/21.

**It was proposed by Cllr Hartas, seconded by Cllr Gemmell and agreed to accept the budget and precept request for 2020/21.**

**10. To consider the following payment requests.**

03.12.19 Victim Support – S137 payment £50.00

03.12.19 New Forest Disability Information Service – S137 payment £50.00

03.12.19 Jeff Butt & Co – 2018/19 Audit £225.00

12.12.19 New Forest District Council – election expenses £698.47

13.12.19 New Forest District Council – tree survey £155.96

18.12.19 Tech B – Laptop update £90.00

18.12.19 Cutting Edge – Cemetery Maintenance £85.00

01.01.20 New Forest Association - Subscription £17.00

01.01.20 Clerks overtime – Sept – Nov inclusive. £258.96

01.01.20 Clerks expenses –Home working Sept – Dec inclusive £68.00

06.01.20 SLCC – ILCA course for clerk £118.50

24.01.20 Clerks Salary – January £431.74

**Cllr Hartas proposed, Cllr Mangan seconded and it was RESOLVED to approve all payments.**

**11.To review the accounts for the month of December and record the bank balance** Balances noted as of 12/12/19 **–** Treasurers Account £11780.42 Business Account £6319.42 **Cllr Hartas proposed, Cllr Lavis seconded and it was RESOLVED that the accounts be approved.**

**12 To consider correspondence (1) received before 29th December 2019 and (2) any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda**

3rd Dec HALC – info on S137 payments  **For information** 4th Dec NFNPA – Agenda for NW quadrant meeting 9th Dec **Cllr Mangan attended – main point from meeting NPA recommended prohibition of new pop up and certified campsites.** 13th Dec NFDC – Consultation on the proposed main modification to the NFDC Local Plan 2016-2036 Part 1 Planning Strategy. 18th Dec NFDC – Electoral Review of New Forest District. **To be displayed** 22nd Dec Friends of the New Forest – Keynote talk Wed 4th Feb 24th Dec WECA Steering Group meeting – 16th Jan 2020 **Cllr Gemmell to attend** 1st Jan Parishioner email regarding developing social media. **Cllrs agreed to prioritise website before proceeding with social media.** 2nd Jan NFNPA – Planning application – Pound Bottom Landfill Site **Cllrs agreed no response was necessary.** 2nd Jan Citizens advice New Forest – Free Energy Advice **To be displayed**

**13. Any other business.**

A letter was delivered to the Chair on 07/01/20 from 81 signatories (the actual letter was unsigned). Cllrs debated the content of the letter feeling it was not controversial but should be noted. When presented it was requested that the signatories be anonymous.

**14. To note the date of the next meeting at Hale Village Hall on Tuesday 4th Feb at 7pm.**

**The meeting closed at 9pm.**