**Draft Minutes of Hale Parish Council Extraordinary meeting on Tuesday 24th March 2020 at 7.30pm held by video conference.**

1. **To receive any apologies for absence -** Cllr Delves and Cllr Harrison

1. **Declarations of interest and dispensations**

To receive any Declarations of Interest from Councillors on items on the agenda. To receive written requests for dispensations for disclosable pecuniary interests/ other interests. To grant any requests for dispensation as appropriate

None received.

1. **Reponse to COVID-19 pandemic.**

***Proposal to set up a crisis management Sub-committee with delegated powers of decision -making to manage changing day-to -day requirements in response to COVID-19 pandemic.***

This proposal was revoked. Hale Parish Council have already completed much work along with many Parishioners to co-ordinate the safety of Parishioners and a sub-committee is not required.

A contact list is being compiled and volunteers are regularly contacting those in need to ensure their safety. The Electoral Register has been used to cross-reference, however this has only been viewed by the Clerk with the sole purpose of ensuring the security of Parishioners.

NFDC have requested a point of contact for the village, Cllr Hartas will take on this role.

A Parishioner suggestion to set up an HPC Facebook was discussed but it was agreed that was not required at this time as the new website and the Nextdoor site allows for good communication.

***Proposal to delegate certain agreed decision-making to Clerk (in consultation with Chair and Vice-Chair) to ensure the effective running of Hale PC if meetings are cancelled.***

The Clerk will continue to issue payments which have previously been agreed by the HPC, these will be recorded at the next full council meeting.

The Clerk and Cllr Mangan will make decisions which fall within cemetery policy to ensure the ongoing managing of the cemetery.

Regarding any planning applications that are received during this time, HPC will continue to be guided by advice from NFNPA. Applications can be reviewed and discussed by Councillors online (by email or video), all discussions will be minuted and the minutes published.

**Cllr Gemmell proposed, Cllr Lavis seconded and it was RESOLVED to accept the delegated measures.**

***Proposal to postpone the Annual Parish Assembly.***

The APA will be postponed indefinitely.

The planned HPC meeting scheduled for 7th April will be cancelled and future meetings will be minimal, only carried out if absolutely necessary and if required will be held by video conference. HPC are awaiting advice from NALC and HALC to ensure that any electronic meeting is carried out in line with all Data Protection Laws.

HPC have suspended normal meetings to prioritise supporting Parishioners during the Covid-19 pandemic.

**Cllr Gemmell proposed, Cllr Lavis seconded and it was RESOLVED to accept changes to future meetings**.

1. **Proposal to ratify decision made via email regarding Planning Application 20/00123/VAR.**

20/00123/VAR Hedgerows Lodge Drove Woodfalls.

This was briefly discussed at the meeting on March 3rd and as not in Hale Parish was included only for comment. However more information was received after that date and after an online discussion it was agreed to recommend refusal for the following reason:-

As a dwelling the mobile home does not comply with any of the the key elements of

the Local Plan policies relating to residential dwellings notably DP2 General

Development, SP4 Spatial Strategy, SP 7 Landscape Character and SP19 New

Residential Development.  Whilst this is not a planning application as such continued

use as a dwelling risks enshrining in perpetuity a highly unsatisfactory situation.

The personal occupancy restriction was continued for a named individual and was a

compassionate acknowledgement of her long standing occupancy.  Significantly, the

requirement to remove the mobile home and return the site to its former state was

made explicit and accepted at the time.

In recent years there has been substantial encroachment onto the track (public right

of way onto the Avon Valley Path) to the front of the property and the access track to

the side restricting access by larger vehicles to the property located to the rear of

Hedgerows.  This immediate neighbour also claims encroachment onto her land by

the erection of the boundary fence to the rear of the property.

There is a significant loss of amenity to the neighbouring property.  Additionally, foul

drainage from the mobile home discharges into the septic tank of her property.  HPC

supports enforcement action to reinstate the land.  This is necessary to ensure the

restoration of site boundaries, protection of the Avon Valley path and avoid the risk

of the neighbouring property being blighted as a consequence of incremental

unapproved development of the site.

This was submitted to NFNPA on 19th March 2020.

The meeting ended at 8.30pm