

Hale Parish Council meeting to be held at Hale Village Hall (Downstairs Room) on Tuesday 21st November 2023 at 7pm

For more information please see the website or contact the clerk at hpcclerk@gmail.com, on 01725 511636 or 07553 728121.

Dear Councillor,

You are summoned to the meeting of Hale Parish Council on Tuesday 21st November for the purpose of transacting the following business. This meeting will be held in Hale Village Hall.

Yours sincerely

Amanda Johnson

Hale Parish Clerk

AGENDA

- 23.100 **TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR AND TO CO-OPT A CANDIDATE TO FILL THE EXISTING VACANCY.**
- 23.101 **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.
- 23.102 **DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests
- 23.103 **MINUTES**
23.103.1 To consider and resolve to approve the minutes of Hale Parish Council meeting held on 3rd October 2023.
23.103.2 Note matters arising from the minutes not elsewhere in the agenda.
- 23.104 **REPORT BY DISTRICT COUNCILLOR** - Written report
- 23.105 **POP-UP CAMPSITES AND HARRYS 's MEADOW.** - To discuss the current consultation on the Article 4 Direction (which aims to restrict pop-up campsites in the National Park) and agree a response.
- 23.106 **EXTERNAL MEETINGS** - To receive reports and discuss external meetings attended.
- 23.107 **CLERKS REPORT** – To receive the Clerks report .
- 23.108 **VILLAGE HALL PLANNING APPLICATION** – To discuss a request by the Village Hall Management Committee that HPC submit a planning application for works on the village hall.
- 23.109 **RISK ASSESSMENTS** – To accept risk assessments and approve any required remedial works and associated costs.
- 23.110 **REMEDIAL WORKS TO THE BOAT (Running from Hale Village Car Park to Hale Purlieu)** – To discuss required works and approve any funding required.
- 23.111 **ACCOUNTS** - To review the accounts since the meeting held in September 2023.
Treasurers Account - £2,231.97 Business Bank Saving Account - £28,507.11
- 23.112 **BUDGET AND PRECEPT 2024/25** To discuss and agree a budget and precept for 2024/25.

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23.114 **MONTHLY PAYMENTS** - To approve the following payments (and any others that may be received after the agenda was finalised) -

Payments to be made:

PAYEE	DESCRIPTION	AMOUNT	VAT	PAYMENT METHOD
A.Johnson	Salary - October and November			Standing Order
Cutting Edge	Cemetery cut - October	£195.00		Bank Transfer
NFDC	Election costs	£75.00		Bank Transfer
Jeff Butt & Co	Payroll costs and internal audit	£345.00		Bank Transfer
BDO LLP	External audit	£252.00		Bank Transfer
The Signmaker	Memorial post and plaque.	£232.97	£38.83	Bank Transfer

23.115 **ANY OTHER BUSINESS AND ITEMS FOR NEXT MEETING**

23.116 **Part 2 – CONFIDENTIAL INFORMATION – STAFFING MATTERS** The Chair to propose the following resolution – ‘That in view of the confidential nature of the business about to be transacted on staffing matters, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw’.

23.117 **NATIONAL SALARY AWARD** – To ratify the decision to approve the salary award and backdated payments for the Clerk in accordance with the National Association of Local Council’s document EO1-23 entitled ‘National Salary Award 2023/24’ from 1st April 2023.