

## Hale Parish Council

Please note: due to the current HM Government's measures for Covid-19, the Parish Council will meet virtually via Microsoft Teams. If any members of the public wish to attend and make a statement or raise a question at the meeting, please contact the Clerk before Monday 3<sup>rd</sup> May 2021 on [hpcclerk@gmail.com](mailto:hpcclerk@gmail.com) or 01725 511636 or 07553 728121

Dear Councillor,

You are summoned to the Annual Meeting of Hale Parish Council on Tuesday 4<sup>th</sup> May at 7pm for the purpose of transacting the following business. This meeting will be held remotely.

Yours sincerely

*Amanda Johnson*

Hale Parish Clerk

### AGENDA

- 21.68      **TO ELECT A CHAIR FOR 2021/22**
- 21.69      **TO ELECT A VICE-CHAIR FOR 2021/22**
- 21.70      **TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR AND TO CO-OPT CANDIDATE/S TO FILL THE EXISTING VACANCIES**
- 21.71      **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.
- 21.72      **DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests
- 21.73      **MINUTES**  
21.58.1 To consider and resolve to approve the minutes of Hale Parish Council meeting held on 13<sup>TH</sup> April 2021.  
21.58.2 Note matters arising from the minutes not elsewhere in the agenda.
- 21.74      **PUBLIC QUESTION TIME** - Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.
- 21.75      **TO ELECT MEMBERSHIP OF THE STANDARDS AND PERSONNEL COMMITTEES**
- 21.76      **TO CONSIDER AND APPROVE NOMINATIONS FOR PARISH COUNCIL REPRESENTATIVES/LIAISON**  
NW Quadrant  
Village Hall  
National Trust  
Hale School  
Local Walking and Cycling Infrastructure Plan  
Western Escarpment Conservation Area Steering Group  
Animal Accident Reduction Group

**21.77 TO AGREE COUNCILLOR RESPONSIBILITIES FOR 2021/22**

Hale Cemetery  
Monitoring of footpaths  
Tree work/inspections  
Finance  
Highways/traffic control  
Commoning

**21.78 TO REVIEW THE FOLLOWING POLICIES AND REGULATIONS DURING 2021/22 –**

- Financial Regulations
- Code of Conduct
- Retention Policy
- Cemetery Policy
- Publication Scheme

**21.79 TO AGREE THE COUNCIL'S ANNUAL MEMBERSHIP OF HALC AND NALC, NEW FOREST ASSOCIATION AND SOCIETY OF LOCAL COUNCIL CLERKS (CLERKS SUBSCRIPTION)**

**21.80 TO REVIEW AND APPROVE THE ASSET REGISTER**

**21.81 TO RECEIVE A REPORT FROM CLLR HARRISON ON THE RECENT HIGHWAYS IMPROVEMENTS AT WOODFALLS CROSS AND DISCUSS NEXT STEPS.**

**21.82 REPRESENTATIVE REPORTS:** NW Quadrant Meeting 19<sup>th</sup> April – Cllr Lavis

**21.83 TO REVIEW AND APPROVE THE MID-TERM SURVEY**

**21.84 RISK MANAGEMENT SCHEME –** To receive the risk management scheme for ratification.

**21.85 ACCOUNTS -** To review the accounts for the month of April 2021.

**21.86 MONTHLY PAYMENTS -** To approve the following payments:

Payments to be made:

24.05.21	A.Johnson – Salary	Standing Order	452.40
20.04.21	Cutting Edge – April cemetery cuts	Bank Transfer	170.00
19.04.21	HALC and NALC Membership 2021/22	Bank Transfer	276.30

**21.87 CORRESPONDENCE -** To consider correspondence received before 28/04/2021 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda.

**21.88 ANY OTHER BUSINESS**

**21.89 DATE OF NEXT MEETING**

