**Draft minutes of the Full Parish Council Meeting held on Tuesday 3rd March at 7.30pm at Hale Village Hall.**

**Present:** Cllrs Gemmell, Harrison, Hartas (Chair), Lavis and Mangan

**In attendance**: Mrs Amanda Johnson (Parish Clerk), and 3 members of the public.

Notifications had been received that the meeting was being video and audio recorded by a member of the public and audio recorded by a Parish Councillor.

**1. To receive any apologies for absence**: Cllr Delves – Work commitment.

**2. Declarations of interest and dispensations. To receive any Declarations of Interest from councillors in items on the agenda; to receive any written requests for dispensations for disclosable pecuniary interests/other interest; to grant any requests for dispensation as appropriate.** None received.

**3. To consider and approve the Minutes of the Hale Parish Council meeting held on 4th February and matters arising from the minutes not elsewhere on the agenda.**

It was proposed by Cllr Lavis, seconded by Cllr Mangan and RESOLVED that the minutes be approved and signed with one amendment. Item 8.1 will be amended to include that Cllr Gemmell stated that he was speaking as a Parishioner at the Public meeting.

**Matters arising:**

* Parish plan –HPC currently editing; second meeting scheduled for March 5th.
* Benches – Cllrs discussed protecting the benches with dragons teeth and whether this should be extended to the whole east side of the green but agreed that the ongoing liaison/discussion approach should continue at present. Some dragons teeth to be installed to protect the benches by the Lengthsman.
* Woodfalls Cross– A grant of £1125.00 has been received from HCC. Still to hear from Lottery application, possibly in April.
* Cemetery notice board – Cllr Mangan to order; Lengthsman to install.
* Code of Conduct Complaint – The Personnel and Standards Committee met on 14th February, Cllr Gemmell asked that the issue be referred to NFDC. They have received the complaint and have begun investigating.
* Ward changes – HPC agree with the proposal to form a new ward with other NF villages which has been submitted as part of the consultation process.
* Broken stile – to be put on worksheet for Lengthsman.
* Broken gate at cattle grid – has been mended.
* Website – website is evolving, Clerk has meeting with David Kenistion on 9th March.

4. **Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.**

**Cllr Hartas opened the meeting to members of the public.**

A Parishioner spoke in relation to Item 8 of the February meeting when HPC resolved to prepare a well designed survey regarding affordable housing. The Parishioner felt the survey should be circulated prior to the CLT submitting its first planning application and asked HPC to confirm that it was not their intention to “kick this resolution into the long grass”.

*Cllrs discussed and responded. HPC have agreed to a well-designed impartial survey, a meeting on the 19th March is the first available date to begin this process. HPC has no control over decisions made by the CLT but will continue to keep an open discussion with them.*

**Cllr Hartas closed the meeting to members of the public.**

**5. To discuss the format and speakers for the APA on April 21st 2020.**

It was agreed that an external speaker was not required this year in favour of concentrating on local groups who will be invited to report on recent activities. The meeting will follow the usual format, Cllr Mangan will report on cemetery improvements, Cllr Harrison will report on the Woodfalls Cross road improvements. The evening will begin at 7.00pm and aim to conclude at 9pm.

*Actions : The Clerk will invite local organisations and advertise. Soft drinks will be supplied, the Village Hall will be approached for donations of wine.*

**6. To consider the following matters relating to trees in the Parish.**

6.1 To consider quotations relating to tree works at Hatchet Green.

Three quotations were received ( plus quotation from NFDC) and considered and it was **RESOLVED** to accept the quotation from Nigel Harris. Clerk will liaise to arrange works.

6.2 To consider Tree Works application CONS/20/0083 – Prune 1 x Ornamental Cherry, Prune 1 X Goat Willow, Prune 1 x Mountain Ash at 11 Dodgson Close, SP6 2BJ.

It was **RESOLVED** to accept the decision of the Tree Officer.

**7. To consider the formation of a planning sub-committee**

Cllrs discussed the need for consistent, unbiased, objective planning decisions to be made which adhere to planning guidance however agreed that a planning sub-committee was not required to achieve this. In May 2019 it was resolved that Cllrs Mangan, Lavis and Harrison would take the lead in planning decisions.

**8. To consider correspondence received before 26th February 2020 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda not dealt with elsewhere in the agenda**

Feb 4th NFDC – Forward Plan – for information **Noted**

Feb 5th NFDC– New Forest Spring Clean 2020 (20th March – 13th April)  **Noted**

Feb 6th NFNPA - Planning Committee Invite 18th Feb **Noted**

Feb 11th Hampshire Home Hubs – Invite to launch 24th March **Noted**

Feb 13th NFNPA Consultative Panel meeting - 5th March **Noted**

Feb 15th Friends of the New Forest - Keynote Talk April 4th **Noted**

Feb 18th NFALC Minutes from meeting 16.01.20 – For information **Noted**

Feb 24th Paul Millard – Chair of Governors Hale Primary School – Proposal for Federation of Hale, Breamore and Hyde Primary Schools. **HPC actively supports this proposal and will confirm this in writing to the school.**

Feb 25th Cllr Edward Heron – Response to Primary School Statement.

Feb 25th NFDC – Council Tax Set – for information. **Noted**

Feb 26th Planning application 20/00123 – Hedgerows, Lodge Drove - **Noted**

 **9. To receive the Clerks Report.**

**Clerks report noted**.

*Training*  I attended an “Introduction to VAT” training course ( run by HALC) on 13th Feb and have begun the on-line Introduction to Local Council Administration Course.

*Event* – The New Forest Spring Cycling Festival takes place on the weekend of April 18th and 19th from 7.30am to 4.30pm. This will not directly affect Hale but cyclists will come across the Roger Penny Way towards Godshill and then through the villages (Gorley, Ellingham etc) to Ringwood.

*Website –* I have a meeting with David Keniston on the 9th March when we will register the site and he will show me how to access the editor. As this needs initial payment I will pay and be reimbursed.

**10. To review the accounts for the month of February 2020 and record the bank balances.**

Treasurers account - £11220.33, Business Account - £6310.44. Accounts and bank balances were noted**.**

**11. To approve the following payments requests:**

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| 24.03.20 | Amanda Johnson - Clerks Salary  | £431.74 |
| 12.02.200 |  HALC - Training course |  £72.00 |
| 03.03.20 | Fordingbridge Town Council – Lengthsman supplies |  £47.67 |

Cllr Gemmell proposed, Cllr Mangan seconded and it was **RESOLVED** to approve all payments.

**12 Any other business**

* The CLT did not have anything to report at this meeting. HPC and CLT are meeting on 9th March.
* An HPC meeting will be held on March 19th to begin compiling a Parish housing survey.
* Roads in the parish have become degraded due to the excessive rain that has occurred this winter. There are currently many bad potholes on Hale Lane ( towards Queen Street), *Cllr Lavis will photograph and report to Highways.*

Deep gutters and degradation at the edge of the road in the dip between Tethering dorve and Fishpinds Bottom have been caused by problems with drainage issues on Tethering Drove. The drainage pipes between the properties and the roads do not line up and also get blocked by leaves which makes then ineffective. Action - *Clerk to write inform Highways and see if there is a suitable solution.*

**13. To note the date of the next meeting at Hale Village Hall on Tues 7th April at 7.30pm**

**The meeting closed at 9.20pm.**