Hale Parish Council

**Please note: due to the current HM Government’s measures for Covid-19, the Parish Council will meet virtually via PowWowNow. If any members of the public wish to attend and make a statement or raise a question at the meeting, please contact the Clerk before Monday 8th June on** **hpcclerk@gmail.com** **or 01725 511636 or 07553 723138**

**Dear Councillor,**

**You are summoned to** **a Meeting of Hale Parish Council on Tuesday 9th June at 7.30 pm for the purpose of transacting the following business. This meeting will be held remotely.**

**Yours sincerely**

**Amanda Johnson**

**Hale Parish Clerk**

AGENDA

1. **To receive any apologies for absence**

1. **Declarations of interest and dispensations**

To receive any Declarations of Interest from Councillors on items on the agenda

To receive written requests for dispensations for disclosable pecuniary interests/ other interests

To grant any requests for dispensation as appropriate

1. **To consider and approve the Minutes of Hale Parish Council meeting 3rd March 2020 and the Extraordinary meeting 24th March 2020 and note matters arising from the minutes not elsewhere in the agenda.**

1. **Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.**
2. **To receive a report of the actions of Hale Parish Council in response to the Covid-19 pandemic**
3. **To discuss the revised government regulations relating to the holding of an Annual General Meeting in 2020.**
4. **To report and record planning applications discussed via email since the last HPC meeting and any new applications.**

Bracknell, Forest Road, SP6 2NR 20/00200 Single storey extension; loft conversion; replacement garage, associated works.

Saughtrees Hatchet Green SP6 2NB 20/00223 Tennis court; 2.75 metre high chain link fence; associated landscaping.

1. **To receive an update report on matters relating to the cemetery.**
2. **To receive an update on progress of the Parish Plan.**
3. **To receive an update on affordable housing and consider the proposed survey.**

**10.1 Update from the CLT, including the meeting held with HPC on 9th March.**

**10.2 To decide on the content of the proposed survey.**

**10.3 To decide on the process of delivering the survey.**

1. **To ratify HPC’s annual membership of HALC and NALC.**
2. **To approve the financial statements for 2019/20**
3. **To ratify the decision to appoint Jeff Butt as internal auditor for 2019/20 accounts.**
4. **To receive the final internal audit report for 2019/20 accounts.**
5. **To certify Hale Parish Council as exempt from a limited assurance review as during the financial year 2018/19, the higher of HPC’s gross income for the year or gross annual expenditure for the year did not exceed £25,000**
6. **To approve Section 1 Annual Governance and Accountability Return 2019/20 Part 2.**
7. **To approve Section 2 of the Annual Governance and Accountability Return 2019/20 Part2.**
8. **To review and approve dates for the period for the exercise of public rights**

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1. **To review the accounts for the month of April and May 2020 and record the bank balances.**
2. **To ratify and record the following payments:**

**2019/20 Accounts**

03.03.20 Fordingbridge TC – Lengthsman supplies 47.47

27.03.20 Amanda Johnson – Reimbursement for WIX website 134.04

27.03.20 John Mangan – Reimbursement for cemetery noticeboard 418.89

27.03.20 Nigel Harris – Treework 325.00

27.03.20 Cutting edge – Cemetery cut –March 85.00

30.03.20 Fordingbridge TC – Lengthsman supplies 30.83

30.03.20 Amanda Johnson – Home working expenses Jan- March 52.00

30.03.20 Amanda Johnson – Overtime Jan – March 258.96

**2020/21 Accounts**

24.04.20 Amanda Johnson – Salary 431.74

07.05.20 Cutting Edge – Cemetery cuts – April 170.00

07.05.20 HALC affiliation fees 274.20

07.05.20 Amanda Johnson- Reimbursement for Webroot security 25.00

24.05.20 Amanda Johnson – Salary 431.74

28.05.20 Jacqui Hartas – reimbursement for PPE for HWSG 123.48

28.05.20 Cutting Edge – Cemetery cuts- May 170.00

28.05.20 HALC – CiLCA course 408.00

24.06.20 Amanda Johnson – Salary 431.74

1. **To consider correspondence received before 31st May 2020 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda.**
2. **Proposal to agree an appraisal process for clerk by Personnel and Standards Committee for reporting back in a closed session of the full Council.**
3. **Any other business**
4. **To note the date of the next meeting.**