

Hale Parish Council Annual meeting to be held at Hale Village Hall on
Tuesday 31st May at 7pm

For more information please see the website or contact the clerk at hpcclerk@gmail.com, on
01725 511636 or 07553 728121.

Dear Councillor,

You are summoned to the meeting of Hale Parish Council on Tuesday 31st May for the purpose of transacting the following business. This meeting will be held in Hale Village Hall.

Yours sincerely

Amanda Johnson

Hale Parish Clerk

AGENDA

- 22.45 **TO ELECT A CHAIR FOR 2022/23**
- 22.46 **TO ELECT A VICE-CHAIR FOR 2022/23**
- 22.47 **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.
- 22.48 **DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests
- 22.49 **MINUTES**
22.49.1 To consider and resolve to approve the minutes of Hale Parish Council meeting held on 5th April 2022.
22.49.2 Note matters arising from the minutes not elsewhere in the agenda.
- 22.50 **PUBLIC QUESTION TIME** - Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.
- 22.51 **PLATINUM JUBILEE VILLAGE CELEBRATIONS** – To receive an update on Jubilee events.
- 22.52 **PLANNING APPLICATION S**– To receive recommendations and agree responses to the following applications.
Case No: 22/00144 (Amended Plans)
Proposal : Replacement dwelling:1No. Outbuilding; hardstanding; demolition of existing dwelling.
- Case No: 22/00362
Proposal : Application for Certificate of Lawful Development for continued use of land as residential cartilage.
- 22.53 **EXTERNAL MEETINGS** - To receive reports and discuss external meetings attended.

- 22.54 **STANDARDS AND PERSONNEL COMMITTEES** – To elect members of the committees for 2022/23.
- 22.55 **PARISH COUNCIL REPRESENTATIVES** – To consider and approve nominations for 2022/23.
- 22.56 **COUNCILLOR RESPONSIBILITIES** - To consider and approve responsibilities for 2022/23.
- 22.57 **HAMPSHIRE GREENING CAMPAIGN** – To receive an update on the Greening Campaign and consider/approve any action and/or spend required.
- 22.58 **TO APPROVE THE ASSET REGISTER FOR 2022/23.**
- 22.59 **TO REVIEW AND APPROVE THE END OF YEAR ACCOUNTS FOR 2021/22**
- 22.60 **TO RECEIVE THE INTERNAL AUDIT REPORT FOR 2021/22 AND ACCEPT ANY RECOMMENDATIONS.**
- 22.61 **TO CERTIFY HALE PARISH COUNCIL AS EXEMPT FROM A LIMITED ASSURANCE REVIEW DURING THE FINANCIAL YEAR 2021/22 (AS HALE PARISH COUNCILS GROSS INCOME FOR THE YEAR OR GROSS ANNUAL EXPENDITURE FOR THE YEAR DID NOT EXCEED £25,000.)**
- 22.62 **TO APPROVE SECTIONS 1 AND 2 OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22 FORM 2.**
- 22.63 **TO REVIEW AND APPROVE DATES FOR THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS.**
- 22.64 **ACCOUNTS** - To review the accounts for the month of April and May 2022.
- 22.65 **MONTHLY AND ANNUAL PAYMENTS** - To approve the following payments (and any further invoices received since the agenda was finalised:

22.65.1 MONTHLY PAYMENTS:

PAYEE	DESCRIPTION	AMOUNT	VAT	PAYMENT METHOD
A.Johnson	Salary			Standing Order
Cutting Edge	Cemetery cut - April	£180.00		Bank Transfer
HALC	Subscription	£278.16		Bank Transfer
Gristwood and Toms	Tree works at Village Hall	£710.80	£118.48	Bank Transfer
IT Shack	Webroot security for laptop	£34.99		Bank Transfer
get.composting.com (reimbursed to Amanda Johnson)	Compost bin for cemetery	£34.99		Bank Transfer
Co-op (reimbursed to Amanda Johnson)	Annual Parish Assembly expenses	£8.56		Bank transfer

- 22.65.2** To consider and approves the council's annual payments and subscriptions :-
 ICO Data Protection fee
 Penon Water bills (Cemetery)
 Cemetery maintenance
 Lengthsman expenses

HALC/NALC subscription
SLCC subscription
Friends of the New forest Subscription
Hosting and domain fees for website
Laptop virus protection
Hale Village Hall usage fees
Payroll fees

22.66 **CORRESPONDENCE** - To consider correspondence received before 20/05/2022 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda.

22.67 **ANY OTHER BUSINESS AND MATTERS FOR NEXT MEETING**

22.68 **TO CONFIRM DATE OF NEXT MEETING**

22.69 **Part 2 – CONFIDENTIAL INFORMATION – STAFFING MATTERS** The Chair to propose the following resolution – ‘That in view of the confidential nature of the business about to be transacted on staffing matters, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw’.

22.70 **NATIONAL SALARY AWARD** – To ratify the decision to approve the salary award and backdated payments for the Clerk in accordance with the National Association of Local Council’s document EO1-22 entitled ‘National Salary Award 2021/22’ from 1st April 2021.