

Hale Parish Council Annual meeting to be held at Hale Village Hall  
(Downstairs)  
Tuesday 6<sup>th</sup> May 2025 at 7pm

For more information please see the website or contact the clerk at [hpcclerk@gmail.com](mailto:hpcclerk@gmail.com), on 01725 511636 or 07553 728121.

Dear Councillor,

You are summoned to the meeting of Hale Parish Council on Tuesday 6<sup>th</sup> May 2025 at 7pm for the purpose of transacting the following business. This meeting will be held in Hale Village Hall.

Yours sincerely

*Amanda Johnson*

Hale Parish Clerk

**AGENDA**

- 25.38      **TO ELECT A CHAIR FOR 2025/26** and Chair to accept Declaration of Office.
- 25.39      **TO ELECT A VICE-CHAIR FOR 2025/26**
- 25.40      **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.
- 25.41      **DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests
- 25.42      **MINUTES**  
25.42.1 To consider and resolve to approve the minutes of Hale Parish Council meeting held on 5<sup>th</sup> March 2025.  
25.42.2 Note matters arising from the minutes not elsewhere in the agenda.
- 25.43      **PUBLIC QUESTION TIME** - Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.
- 25.44      **TO RECIEVE A REPORT FROM NFDC COUNCILLOR**
- 25.45      **APA 2024** – Review of 2025 APA and ideas for next year.
- 25.46      **EXTERNAL MEETINGS** - To receive reports and discuss external meetings attended/minutes received.
- 25.47      **SPEED INDICATOR DEVICES** – To receive an update and agree any action/spend required.
- 25.48      **STANDARDS AND PERSONNEL COMMITTEE**– To elect members of the committee for 2025/26.
- 25.49      **PARISH COUNCIL REPRESENTATIVES** – To consider and approve representatives for 2025/26.
- 25.50      **COUNCILLOR RESPONSIBILITIES** - To consider and approve responsibilities for 2025/26.

- 25.51 TO RECONFIRM ELIGIBILITY TO CONTINUE THE GENERAL POWER OF COMPETENCE
- 25.52 TO APPROVE THE ASSET REGISTER FOR 2025/26.
- 25.53 TO REVIEW AND APPROVE THE END OF YEAR ACCOUNTS FOR 2024/25.
- 25.54 TO RECEIVE THE INTERNAL AUDIT REPORT FOR 2024/25 AND ACCEPT ANY RECOMMENDATIONS.
- 25.55 TO CERTIFY HALE PARISH COUNCIL AS EXEMPT FROM A LIMITED ASSURANCE REVIEW DURING THE FINANCIAL YEAR 2024/25 (AS HALE PARISH COUNCILS GROSS INCOME FOR THE YEAR OR GROSS ANNUAL EXPENDITURE FOR THE YEAR DID NOT EXCEED £25,000.)
- 25.56 TO APPROVE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024/25 FORM 2.
- 25.57 TO REVIEW AND APPROVE DATES FOR THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS.
- 25.58 **24.58.1 MONTHLY PAYMENTS** - To approve the following payments ( and any further payments received after the agenda was published):

PAYEE	DESCRIPTION	AMOUNT	VAT	PAYMENT METHOD
2024/25				
NFDC	Tree Survey	£285.00		Bank Transfer
Computers (reimbursed to A.Johnson)	Laptop repairs and antivirus	£114.99		Bank Transfer
Stocksigns Ltd	SID accessories	£1452.00		Bank Transfer
Lloyds Bank	Account fees	£4.25		
2025/26				
Amanda Johnson	Salary – April	N/A		Standing Order
Cutting Edge	Cemetery Maintenance	£95.00		Bank Transfer
Fordingbridge Town Council	Lengthsman Repairs	37.99	6.33	Bank Transfer
HALC	Annual Subscription	£328.00		Bank transfer
Lloyd Bank	Account fees	£4.25		
HCC	Retention sockets and posts.	£1772.60		Bank Transfer

**24.58.2 ANNUAL PAYMENTS** - To consider and approves the council’s annual payments and subscriptions :-

- ICO Data Protection fee
- Penon Water bills (Cemetery)
- Cutting Edge - Cemetery maintenance
- Lengthsman expenses
- HALC/NALC subscription
- SLCC subscription (shared equally with Woodgreen PC)
- Friends of the New forest Subscription
- WIX - Hosting and domain fees for website
- Laptop virus protection

Hale Village Hall usage fees  
Payroll fees  
Homeworking and office expenses

25.59      **CORRESPONDENCE** - To consider correspondence received before 30/04/2025 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda.

25.60      **ANY OTHER BUSINESS AND MATTERS FOR NEXT MEETING**

25.61      **TO CONFIRM THE DATE OF NEXT MEETING**